

**Infection Biology and Antimicrobials
PhD association
(IBA-PhD)**

Statutes

**Approved
16th August 2022**

§ 1 Name

The name of the organisation is Infection Biology and Antimicrobials (IBA) PhD association, abbreviated IBA-PhD. The organisation was founded in a digital meeting the 25th of February 2021.

§ 2 Purpose

The Norwegian Research School in Infection Biology and Antimicrobials (IBA) is funded by the Research Council of Norway (project no. 249062) and coordinated at the University of Oslo. The main objective of the school is to provide high-quality, research-based training and education, enabling members to develop into internationally competitive, productive, and creative researchers. A large part of the IBA mandate is to offer networking opportunities and to improve collaboration between scientists and younger researchers nationally and internationally.

The main goal of IBA-PhD is to ensure the academic and social interests of PhD and research track students that are enrolled in the Norwegian Infection Biology and Antimicrobials (IBA) graduate school.

§ 3 Organizational affiliation

IBA-PhD is not affiliated with any political party or trade union. IBA-PhD is affiliated to the IBA graduate school, from which they may receive financial support. IBA-PhD may assist IBA with labour if it benefits the PhD students in the IBA graduate school (see also § 6.1).

§ 4 Membership

PhD students enrolled in the IBA graduate school are automatically members in IBA-PhD, but any member may resign by filing a written resignation to the board. A member can have their membership terminated by a majority vote of the membership. There is no membership fee.

§ 5 General meeting

The general meeting (GM) in IBA-PhD shall be held annually, at a time and place designated by the board, usually in the period January-March. At the annual meeting, the members shall elect members to the board, receive reports on the activities of the association, and determine the direction of the organisation for the coming year.

A written notice of GM shall be given to each member, by e-mail, no less than ten (10) days prior to the meeting. Proposals to be considered at the GM must be sent to the board no later than seven (7) days before the meeting. A complete agenda must be available to members no later than three (3) days prior to the meeting.

An extraordinary GM may be requested by the chairperson or any two members of the board. A petition signed by ten percent (10 %) of the members may also call an extraordinary GM. A written notice of an extraordinary GM shall be given at least two (2) days in advance of the meeting.

All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place. In the case of a tie, the acting chairperson of the board gets a second vote. Dissolution of the organisation needs a two-thirds majority vote.

All members have access to the GM. The board may invite other people to attend the GM.

§ 5.1 General meeting duties

The attendees of the GM shall:

- Be informed about the work of the board.
- Approve the annual report.
- Determine the direction of the organisation for the coming year.
- Elect members to the IBA-PhD board. The new board comes into force once the GM has ended.
- Approve changes to the statutes with a simple majority vote.

§ 6 The board

The affairs of the organization shall be managed by the board. The board shall have control of and be responsible for the management of the affairs and property of the organization.

Members to the IBA-PhD board can be elected among the PhD members in the IBA graduate school. The board shall consist of no less than four (4) nor more than eight (8) including the following officers: the chairperson and the vice-chairperson. The vice-chairperson shall be vested with all the powers and shall perform all the duties of the chairperson during the absence of the latter. The chairperson and vice-chairperson are elected by a majority vote within the board in the first board meeting after the GM.

The board should, as far as possible, consist of at least one (1) representative from each of the IBA graduate school partner institutions:

- 1) Norwegian University of Science and Technology (NTNU)
- 2) Norwegian University of Life Sciences (NMBU)
- 3) University of Tromsø The Arctic University of Norway (UiT)
- 4) University of Bergen (UiB)
- 5) University of Oslo (UiO) (including Oslo University Hospital)
- 6) Norwegian Institute of Public Health (FHI)

Members of the board shall be approved by a majority vote by members present and voting at the GM. In the event of a position from one (or more) of the partner institutions being vacant, the board can appoint a replacement without a GM. The members of the board shall, upon election, immediately start their duties and shall continue until their successors are elected.

All positions in the board are on election every year. Any board member who completes or terminates their doctoral contract retains their position until the next GM.

At least half of the board members must be present for the board to be able to reach a valid decision. Each board member has one vote in board decisions. In the case of a tie, the acting chairperson gets a second vote.

The board members may act as PhD contact persons in their local institution towards the administration in IBA.

Any member of the board may be removed at any time, by a vote of three-quarters ($\frac{3}{4}$) of the members of the board in their judgment, if the best interest of the organisation would be served thereby. Each member of the board must receive a written notice of the proposed removal at least ten (10) days in advance of the proposed action.

If a board member resigns or is removed from his or her position before the next GM, the board can appoint a deputy that will assume the board member's position until the next GM.

Each member of the board shall attend at least two (2) meetings of the board per year.

§ 6.1 Board duties

The board shall:

- Hold at least four (4) board meetings per year.
- Prepare the annual report for the GM.
- Issue the call for an extraordinary GM if requested.
- Nominate student representative candidates to the IBA board.
- Organise an annual student day with and for IBA PhD candidates. The board can also organise shorter events, webinars, social gatherings etc. for IBA PhD members.

- Sit or find candidates to sit on the IBA course planning committees.
- Serve to coordinate student communication with the IBA management.
- Appoint deputy board members.

§ 7 Change of statutes

Changes to the statutes must be approved by a simple majority vote by the GM. Approved statute changes at the GM are effective immediately, unless stated otherwise.

§ 8 Dissolution

The organization can be dissolved in two ways:

1. A motion for dissolution of the organization passes a two-thirds majority vote at the GM or an extraordinary GM.
2. If the IBA graduate school is dissolved, IBA-PhD will automatically be dissolved.